

# CITY OF COHOES



P.O. Box 142  
COHOES, NY 12047  
ETHICS-BOARD@CI.COHOES.NY.US

## MEMBERS

WILLIAM T. KEELER  
DEBORAH USMANU  
CHARLES G. VALENTI

## ALTERNATE

DAVID EMANATIAN

## BOARD OF ETHICS

# ETHICS COMPLAINT / REQUEST FOR AN ADVISORY OPINION

*This form is to be used by any member of the public when: 1) requesting an investigation into possible violation(s) of the City of Cohoes Code of Ethics pursuant to Section 36-20 of the City of Cohoes City Code; or 2) requesting a confidential ethics advisory opinion pursuant to Section 36-22 of the City of Cohoes City Code.*

*In order to be reviewed by the City of Cohoes Board of Ethics, this form must be completed in its entirety (4 pages).*

*The complaint will be confidential and not subject to disclosure by any member of the Board of Ethics or available for inspection under Article 6 of the New York State Public Officers Law ("Freedom of Information Law"). However, the Board of Ethics reserves the right to communicate with any and all parties related to the complaint.*

*For the City of Cohoes Code of Ethics, please see Chapter 36 of the City Code, available on the City of Cohoes website at [www.cohoes.com](http://www.cohoes.com).*

### **Your Information:**

Name: William L. Ricard

Address: 23 Trull Street Cohoes, New York 12047

Telephone Number: 518 428-3108

Email Address (not required): [bricard@ci.cohoes.ny.us](mailto:bricard@ci.cohoes.ny.us)

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**Nature of Request:**

Complaint and/or request for an investigation by the Board of Ethics.

Request for an advisory opinion from the Board of Ethics.

**Complaint** (not required for requests for an advisory opinion):

Name(s) of Possible Violator(s) (if known): \_\_\_\_\_

Job Title(s): \_

Office(s) (if known): \_\_\_\_\_

Date(s) of Alleged Violation: \_\_\_\_\_

Names of other individuals with personal knowledge of facts/circumstances:

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**Description of Facts and Circumstances:**

The following space is for you to include a detailed description of either: 1) the facts and circumstances that you believe may constitute a violation of Chapter 36 of the City of Cohoes City Code (“Code of Ethics”); or 2) the facts and circumstances on which you would like an advisory opinion.

On August 12, 2014, I William L. Ricard was appointed as a Member of the Common Council-3rd. Ward in the City of Cohoes. My Wife, Tara L. Ricard is currently an Officer (Secretary) of the Cohoes Library Board of Trustees.

I am inquiring with the Board of Ethics for an advisory opinion as to under what circumstances could this situation potentially present a conflict of interest.

In addition, should the Board of Ethics determine that a conflict of interest does in fact exist, I am seeking the specific advise from the Board of Ethics of what remedies I can implement in order to protect the Citizenry of the City of Cohoes moving forward from this conflict.

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If you are in possession of any documentary information that is relevant to this inquiry, please attach a copy to this form.

I have attached \_\_\_\_\_ pages/documents.

**(X)** I have not attached any pages/documents.

**MANDATORY SIGNATURE REQUIREMENT:**

The following Complaint / Request for an advisory opinion **MUST** be signed to be considered by the Board of Ethics.

I do hereby swear or affirm under the penalty of perjury that the information provided above is true and accurate and that I have personal knowledge of the facts stated.

Signature: 

Date: August 18th, 2014

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The original copy of this Complaint may be filed with the City of Cohoes Board of Ethics by dropping it off with the Cohoes City Clerk's Office or mailing it to:

City of Cohoes Board of Ethics  
P. O. Box 142  
Cohoes, NY 12047

Questions relating to the completion of this application or the City of Cohoes Code of Ethics may be submitted to [ethics-board@ci.cohoes.ny.us](mailto:ethics-board@ci.cohoes.ny.us).